

Below is a summary of your obligations regarding the management of First Aid emergencies in the workplace. The *First Aid in the Workplace Code of Practice 2021* provides practical advice about the selection, provision, maintenance and use of First Aid equipment, facilities, and services at a workplace. Compliance with the Code will ensure that you comply with your obligations under the *Work Health and Safety Act 2011* and *Work Health and Safety Regulation 2011*.

## FIRST AID TRAINED PERSONNEL

The *Work Health and Safety Regulation 2011 s42 (2)* states –

*‘A person conducting a business or undertaking at a workplace must ensure that an adequate number of workers are trained to administer first aid at the workplace; or workers have access to an adequate number of other persons who have been trained to administer first aid.*

The *Work Health and Safety Regulation 2011 s42 (3)* states –

*‘For this section, the person conducting the business or undertaking must have regard to all relevant matters including –*

- (a) the nature of the work being carried out at the workplace; and*
- (b) the nature of the hazards at the workplace; and*
- (c) the size and location of the workplace; and*
- (d) the number and composition of the workers and other persons at the workplace.*

A documented Risk Assessment should be undertaken to ensure that the requirements and obligations of the legislation are met.

## HLTAID009 PROVIDE CARDIOPULMONARY RESUSCITATION – COURSE OUTLINE



- Managing an Emergency
- Infection Control
- Chain of Survival
- The Incident Reporting
- The Law & First Aid
- Basic Life Support Flowchart
- CPR Techniques
- Defibrillation
- Defibrillation Safety & Maintenance
- Variations for Pregnant, Child & Baby Casualties
- Respect & Privacy

## HLTAID0011 PROVIDE FIRST AID – COURSE OUTLINE



- What is First Aid
- First Aid Kit Contents
- Shock
- Fainting
- Head Neck & Spinal Injuries
- Seizures
- Stroke
- Allergic Reaction
- Heat & Cold Injuries
- Respiratory & Cardiac Disorders
- External & Internal Bleeding
- Burns
- Poisons, bites, & stings
- Fractures & soft tissue injuries
- Asthma
- Drowning

## UETDRRF06 PERFORM RESCUE FROM A LIVE LOW VOLTAGE PANEL – COURSE OUTLINE



- What is Low Voltage
- Electrical Work & the Law
- What is Live Work
- Identifying the Risk
- Effects of Electric Shock
- Other Possible Injuries
- First Aid for injuries
- Risks to the Rescuer
- The Rescue Kit
- Performing a rescue
- Post incident management
- Practical exercises

## WORKPLACE FIRST AID KITS



To ensure compliance with the *Queensland First Aid Code of Practice 2021*, employees must have timely access to a First Aid Kit and further states that *'this may include motor vehicles'*.

An employee that uses, even in part, a vehicle for the performing of their job, should have a First Aid Kit in the vehicle.

**First Aid Training is certified and conducted by Life International Training (NPN 30326).**