

The *Building Fire Safety Regulation of 2008* Queensland is enforceable, with businesses incurring potential penalties for non-compliance. The following is an overview of your obligations regarding the requirement to appoint a Fire Safety Advisor at your business and how Life International Training can assist you with your legislative and business requirements.

## FIRE SAFETY ADVISOR

In accordance with the *Queensland Building Fire Safety Regulation 2008*, all workplaces with 30+ workers must appoint a qualified Fire Safety Advisor (FSA). This person is responsible for delivering or arranging fire and evacuation training as well as ensuring other fire and emergency systems/processes are in place and the organisation's ongoing compliance with the Regulation.

In many cases, even when staffing levels do not require the appointment of a Fire Safety Advisor, workplaces engage the services of an FSA as this provides expert guidance in relation to site fire safety requirements.

## OPTION 1 – STAFF FIRE SAFETY ADVISOR

We co-ordinate the training of your staff member through our training partner. The course is conducted over two (2) days in addition, students are required to complete a workplace assessment project.

### Advantages:

- Reduced cost.

### Disadvantages:

- This course will provide participants with the knowledge of the requirements of an FSA. It does *not* provide the technical knowledge or experience to act as an FSA.
- Staff retention – if the trained FSA staff member leaves the company, you incur the cost of retraining another existing or new employee.
- The saying, “Familiarity breeds contempt” can apply when it comes to Fire Safety Advisors. Staff may not gain the necessary traction to effect change in the workplace.

## OPTION 2 – APPOINT AN EXTERNAL FIRE SAFETY ADVISOR

Appoint a qualified Life International Training Fire Safety Advisor.

### Disadvantages:

- Annual fee for service.

### Advantages:

- Experienced and qualified Fire Safety Advisors.
- We conduct site Fire Safety Audits and provide a written report as required by your business.
- Added Value – Life International Training's Fire Safety Advisors are also accredited and experienced in Work, Health and Safety compliance. This means that while conducting fire compliance audits our FSA's

will identify and report on other non-fire related issues identified and draw your attention to these issues.

- We can chair or participate in your Annual Emergency Planning Committee Meeting (normally of 1 hour duration).
- We carry out an annual review of your sites Emergency Response Management Plan.
- We coordinate and deliver your required fire and evacuation training.
- We offer ongoing timely advice related to legislative and operational changes.
- Off-site secure records management.
- Our FSA's are fully insured through Professional Indemnity and Public Liability insurance.
- Peace of mind.
- Life International Training charge a per annum fee for Fire Safety Advisor services.

Any additional hours will be charged at a per hour rate. This would be applicable where you wish us to attend site outside the above listed events, i.e., attending a Queensland Fire and Rescue Service site audit.

## FIRE SAFETY ADVISOR MENTORING SERVICE

If Option 1, is chosen it is often advisable to have an experienced Fire Safety Advisor mentor guide your newly appointed Fire Safety Advisor to implement your fire and emergency strategies and to audit your site. The cost of the Fire Safety Advisor Mentoring Service is charged at a per hour rate.

Life International Training also offers mentoring for your FSA staff to implement generic training associated with an FSA course - converting the knowledge and application specifically to that industry.

Minimum hours required is 2 hours = (training is site specific) – additional hours (if required).